

<b>PEORIA COUNTY JUVENILE DETENTION CENTER</b>	<b>POLICY NUMBER: 11.1</b>	<b>PAGE: 1 OF 6</b>
<b>EFFECTIVE DATE: 11/1/99</b>	<b>REVIEWED: 01/2022 REVISED: 01/2018</b>	<b>APPROVED BY: B. Brown</b>
<b>CHAPTER: Food Service</b>		<b>SUBJECT: Food Services with Local Wellness Policy</b>
<b>NCCHC: Y-B-02, Y-F-02 AOIC: 9.2 IDJJ: 2602.80, 1602.110, 2602.120</b>		

I. POLICY:

The Peoria County Juvenile Detention Center provides nutritious meals for the juveniles assigned to its care. These meals are served in a manner in which the appearance, portion, texture, flavor, temperature, and palatability are prime considerations; as are the atmosphere of the dining area. Food is prepared by the Peoria County Jail staff with menus which are developed in advance and reviewed at least every six months by a dietician and in accordance with applicable Federal, State and local codes. Food Services comply with the applicable sanitation and health codes as promulgated by federal, state, and local authorities.

Resident (Student) Wellness, including good nutrition and physical activity, shall be promoted in the Detention Center's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004.

II. DEFINITIONS: None

III. PROCEDURES:

A. The Peoria County Jail shall provide staff that are trained in the area of food service supervision, preparation, and servicing.

B. Residents and staff are served the same menu items at all meals and snacks. Special Dietary Needs will be confirmed and prepared accordingly:

1. This excludes those residents who require a special diet due to medical, dental, or religious reasons.
2. The nurse shall confirm validity of all presented food allergies.
3. Special diets shall be as simple as possible; conforming closely to the food served all other juveniles.

4. Special dietary needs will be determined at the time of Intake through the Booking Observation Sheet and during the initial phone call.
  - a. An email will be sent to the JDC Release/Intake/Suicide/SGS Contact list regarding allergy and dietary information obtained during intake.
  - b. A copy of the Booking Observation Sheet shall be placed in the Medical's mailbox. Any dietary specifications noted during intake shall be called in to the Dietician (Peoria County Jail) by control. Any dietary specifications stated verbally at a later date by the resident and/or legal guardian will be verified by Medical and once verified will be called in to the Dietician by Control.
  - c. Control will complete a *Dietary Request Form* to be scanned in to Odyssey in the resident's document's tab and sent to the Jail kitchen.
  - d. When a resident is removed from a special diet the YDS assigned to control will call the Peoria County Jail and inform them of the change. The phone call will be documented in Odyssey in the resident's note tab. An AS will update the jailing flag in Odyssey.
5. All confirmed special diets and/or food allergies shall remain confidential. Notification of such specifications shall be posted in the food preparation area. All posting shall be in accordance with the designated color coding scale. The color coding scale will go as follows:

Pregnancy= Pink  
Diabetic= Red  
Special Diets\*= Green  
Peanut/Nut Allergies= Brown  
Lactose Intolerant/ Dairy Allergies= Yellow  
Eggs= Silver  
Gluten/ Wheat Allergies= Orange  
Fish/Shellfish Allergies=Blue  
Soy Allergies= Purple  
Medication=Lilac  
Seizures=Burgundy  
Asthma=White  
Sickle Cell Anemia=Grey  
Bed Wetting Protocol=Tan  
Latex=Gold  
Contacts/Glasses=Clear  
Wool= Turquoise

\*Special Diets will include, but not be limited to high/low caloric intakes, dental restrictions, religious beliefs, medical issues, food preparation restrictions

6. It will be staff's responsibility to check the Posted Dietary Needs daily and before each meal.
7. All dietary needs/restrictions will also be updated daily on the Shift-to-Shift paperwork.
8. The nurse will update the Posted Dietary Needs with the appropriate color code any time a dietary need is determined.
9. The Posted Dietary Needs will be located in the JDC kitchen on the left-hand side of the serving window.

NOTE: These special diets may be prescribed by Medical Staff for medical or dental reasons. Also, a resident may request a special diet for religious reasons and these requests are reviewed by the Superintendent who will consult with the appropriate religious leader(s) in the community to validate the legitimacy of the request.

C. Food is not to be used as a punishment.

D. Meal schedule

1. Breakfast: 7:15 a.m. - 8:20 a.m.
2. Lunch: 11:00 a.m. - 11:45a.m.
3. Dinner 4:00 p.m. - 5:00 p.m.
4. Snack: 7:00 p.m. - 8:00 p.m.

NOTE: Two of the above meals are to be warm, cooked meals.

E. Additional snacks will be provided to those who are in need of nourishment for medical purposes (diabetic and/or pregnant juveniles, etc.).

1. Medical Services staff will notify detention staff with the name of the juvenile, type of snack, its caloric count and the time snack is needed.

F. Each shift is required to call the Jail Kitchen to give the meal count (current population plus 10 staff). A calendar of the daily count given is kept in order for Administration to verify meals billed. Meals should be called in at the following times:

1. Breakfast (Third shift to call at 6:00am)
2. Lunch (First shift to call at 10:00am)
3. Dinner (Second shift to call at 3:00pm)